

Sheffield Canoe Club Health and Safety Policy

Health and Safety Policy Statement:

Sheffield Canoe Club is strongly committed to encouraging our members to take part, but the health, well-being and safety of each individual is always our paramount concern. Sheffield Canoe Club recognises its responsibility to ensure the health, welfare and safety of those who are involved in its activities.

Health and Safety Policy:

To support our Health and Safety policy statement we are committed to the following duties:

- Undertake regular, recorded risk assessment of the club premises and all activities undertaken by the club.
- Create a safe environment by putting health and safety measures in place as identified by the risk assessment.
- Ensure that all members are given the appropriate level of training and competition by regularly assessing individual ability dependant on age, maturity and development.
- Ensure that all members are aware of, understand and follow the club's health and safety policy.
- Appoint a competent club member to assist with health and safety responsibilities.
- Ensure that normal operating procedures and emergency operating procedures are in place and known by all members.
- Provide access to adequate first aid facilities, telephone and qualified first aider at all times.
- Report any injuries or accidents sustained during any club activity or whilst on the club premises.
- Ensure that the implementation of the policy is reviewed regularly and monitored for effectiveness.

As a Club Member You Have a Duty To:

- Take reasonable care for your own health and safety and that of others who may be affected by what you do or not do.

- Co-operate with the club on health and safety issues.
- Correctly use all equipment provided by the club.
- Not interfere with or misuse anything provided for your health, safety or welfare.
- Report any hazards or accidents to the club committee via the health and safety officer.

Organisation:

Subject	Responsible Position	Responsible Person
Running of the Club	The Committee	
Health and Safety Advice	Health and Safety Officer	Chris Halligan
Equipment Maintenance and Safety.	Equipment Officer	Mark Stephens
Child Protection	Welfare Officer	Julie Scott
Vulnerable Adults Protection	Welfare Officer	Julie Scott
Health and Safety Issues	All Members	